



Large Party Contract (Over 15 guests)

- To secure your large party reservation, Sweet Auburn Seafood requires a deposit (\$10 per guest upon guest count). The deposit will be applied to your final bill. The deposit is due upon 72 hours of receiving the contract, if your deposit is not made your reservation will be cancelled. Your deposit is non refundable if you cancel your reservation outside of the 72 hours upon contracted date or does not show. Payment methods include cash, credit or debit card. For larger parties 50 and up (reserving place, prefix menu) you must put down half the deposit to finalize your reservations.

DEPOSIT EXAMPLE: Party of 15 guests

15 guests x \$10 = \$150 DEPOSIT (deposit will go towards your final bill)

- _____ Initial Here
- The final guest count is required by email 72 hours prior to the date of the reservation.
_____ Initial Here
 - You have up to 72 hours before the contracted date to cancel your reservation without any penalty. **If your party is canceled after that time or does not show, the full deposit will be forfeited.**
_____ Initial Here
 - Your entire party must check in and be complete no later than 15 minutes past the contracted time.
_____ Initial Here
 - Should your party increase in size after the contract has been signed and if the size increases the day of, we will do our best to accommodate the additional guest? **Unfortunately, we cannot guarantee seating for the additional guests.**
_____ Initial Here
 - If you choose to bring in an outside cake, there will be a charge of \$25 added to the bill. Please do not bring any glitter or confetti, if so we will add an additional clean up fee of \$25 to your bill.
_____ Initial Here
 - There will be a **20% auto-gratuity** added to the final bill.
_____ Initial Here
 - Your final bill may be settled with **cash, and or credit or debit cards.** **We will not run separate checks for your event.** We will provide one itemized check that reflects each guest total. You agree that you are responsible for the collection of payments and settling the final bill.
_____ Initial Here
 - To accommodate all our guests, there is a **2-hour dining limit** for all large parties.
_____ Initial Here
 - To best accommodate planning for large parties, we require that any party of 20 or more hosts plan a pre-fixe menu for the event (starting at \$45 plus tax and gratuity).
_____ Initial Here

Loss and Damage

- Sweet Auburn Seafood is not responsible for loss or damage of any items belonging to the client or their guests prior to, during or after the event. The client is responsible for any damages incurred to the restaurant.
_____ Initial Here

VIP ROOM

- Sweet Auburn Seafood VIP room holds a max of 22 guests. The minimum to be met for this room is \$1000.00 before taxes. You will have a 2 hr. limit upon booking this room and every 15 minutes past your 2 hr. limit you will be charged \$125.00 (every 15 minutes. (Ex. For an additional hour you will be charged 500.00).
_____ **Initial Here**

Please email the signed contract to sweetauburnseafood17@gmail.com

You must be at least 18 years old to sign this contract.

I _____, hereby agree to the terms and conditions as stated above: <p style="text-align: center;"><i>Print Name</i></p> <p>Signature: _____ Date: _____</p>
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Reservation & Contact Information:

Contact Name:

Number of Guests:

Event Date:

Contact Phone #:

Event Time:

Contact Email:

**YOUR DEPOSIT IS DUE TO THE RESTAURANT WITHIN 72 HOURS OF RECEIVING THIS CONTRACT
IF YOU CANCEL AFTER THE 72 HOUR TIME FRAME OR ARE A NO-SHOW,
YOUR DEPOSIT WILL BE FORFEITED.**

_____ **Office Use Only** _____

